

All documents **must be** completed in full, and no funds will be invested or paid without the completed and verification documents.

VERIFICATION AND SUPPORTING DOCUMENTS TO BE PROVIDED AS SET OUT IN THE GUIDELINES BELOW:

SECTION 1 – JURISTIC PERSON (TRUST/PARTNERSHIP/COMPANY)			
1.	Full Name of Legal Entity (Trust / Company / Partnership)		
2.	Trading Name (If Different)		
3.	Registration Number / CC Number / Trust Number		
4.	Date of registration		
5.	Nature of client's business / principal activity		
6.	Contact Number		
7.	Registered Business Address <i>Domicilium citandi et executandi</i>		
8.	Postal Address		
9.	Physical Address		
10.	Email Address of Contact Person		
11.	Contact Number		
12.	Income Tax Reference Number		
13.	VAT Number		
14.	Accountant Details		
15.	If acting as a legal representative for a legal entity under which authority are you acting i.e resolution, power of attorney		
16.	Is the entity incorporated in South Africa	Yes	No

SECTION 2 - FINANCIAL INFORMATION

17. Bank Account Details	<ul style="list-style-type: none"> From which payment of any cash amount is made to the Agency or WJVR Inc Into which payment of proceeds are to be made Transactional bank account for purposes of any matter with WJVR Inc. 	Account Holder:
		Bank:
		Branch:
		Account number:

NB BANKING DETAILS WILL BE CONFIRMED AGAIN FOR PURPOSES OF PAYMENTS TO BE RECEIVED BY THE CLIENT

SECTION 3 - OWNERSHIP AND CONTROL

List all individuals who directly or indirectly own or control 25% or more of the membership interest or shareholder voting rights in the juristic entity.

Full Name	ID/Passport Number	Percentage Ownership	Residential Address	Contact Number

SECTION 4 – SHAREHOLDERS / MEMBERS Indicate the number of shareholders or members		SECTION 5 – DIRECTORS Indicate the number of directors	
1-5		1-5	
6-10		6-10	
11-100		11-20	
More than 100		21-30	
		More than 30	

SECTION 8 - ADDITIONAL INFORMATION									
1.	Industry (SIC)	(In which industry i.e medicine, education)							
2.	In which country do you trade in	South Africa		If other, specify					
3.	In which jurisdiction is your main trade	South Africa		If other, specify					
4.	Method of Payment for this Transaction (SOF) (Supply Documentary Proof for Cash Amounts of R3 million or more)	Cash		Cheque		EFT		Bank Guarantee	
5.	Nature of Transactions to be conducted								
6.	Expected Monthly Turnover								
7.	Source of Fund								

COMPLIANCE DECLARATION	
I/We, the undersigned, declare that the information provided is true and correct.	
Name	
Position / Role	
Date	
Signature	



**FICA QUESTIONNAIRE
(JURISTIC PERSON)**

ATTACHMENTS (CERTIFIED COPIES REQUIRED)	
1.	Certificate of Incorporation / Registration
2.	MOI / Founding Statement
3.	Identity documents of directors / members / beneficial owners
4.	Proof of residential addresses for directors / members / beneficial owners
5.	Proof of bank account / financial reference (if applicable)

WJVR Inc, as a firm of attorneys, has the privilege of confidentiality in accordance with the Protection of Personal Information Act 4 of 2013 (“POPI”) concerning its clients. By signing below, I consent to the processing of the information contained herein as required under Section 11(1)(a) of POPI. The staff and finance department of WJVR Inc are authorised to access the Company’s details provided herein for the purpose of attending to the Company’s matters and any ancillary matters related thereto. WJVR Inc is further authorised to disclose the Company’s personal information to:

1. The South African Revenue Service;
2. Relevant municipal authorities; and
3. Any litigation attorney mandated to assist with the enforcement or cancellation of the transaction, or with a claim for damages, or any action or application proceedings related to the transaction, solely for the purposes of this transaction.

In addition to compliance with POPI, WJVR Inc will store the Company’s personal information in accordance with the requirements specified by the Legal Practice Council from time to time.

Client signature

Date

Place